



A program of the Intermodal Association of North America

November 1, 2021

Transmitted Via E-mail

TO: UIIA Participants
FROM: Debbie Sasko, AVP Information Services
RE: Invitation to Apply to Serve on the Intermodal Interchange Executive Committee (IIEC)

The Intermodal Interchange Executive Committee (IIEC) is a standing committee of the Intermodal Association of North America that is responsible for the administration of the Uniform Intermodal Interchange and Facilities Access Agreement (UIIA). The Committee consists of representatives from each intermodal sector, Motor, Ocean, Rail and Equipment Leasing Companies, that participate in the UIIA. IIEC membership is recommended by the IIEC Appointment Committee (IAC), an IANA Board Committee, and approved by the IANA Board of Directors.

Each year the IAC conducts a review of the IIEC membership to determine if any changes should be submitted to the IANA Board for consideration. The attached document outlines the IIEC Appointment Process and candidate criteria for IIEC membership along with an application for your use, should you wish to apply to serve on the IIEC.

UIIA participants that wish to be considered as potential candidates for the IIEC should submit the IIEC Membership Application and a copy of their resume via e-mail to debbie.sasko@intermodal.org **no later than Monday, November 22, 2021.**

Please contact me at (301) 982-3400 ext. 352 if you have any questions regarding the above information. Thank you.



IIEC APPOINTMENT PROCESS

DEFINITION

The Intermodal Interchange Executive Committee (IIEC) is the industry group that oversees the administration of the Uniform Intermodal Interchange and Facilities Access Agreement (UIIA). The representatives, including alternates, for the IIEC are recommended by the IIEC Appointment Committee and approved by the IANA Board of Directors.

FREQUENCY

Committee membership is reviewed on an annual basis.

CANDIDATE QUALIFICATIONS

- Employer must be an active UIIA participant representing the Motor, Ocean, Rail or Equipment Leasing Company sectors.
- Three to five years' operating experience involving such matters as gate interchanges, the yard procedures associated with vessels and trains, loading and unloading operations, the operations of marine and rail container yards, the receiving and delivery of containers, and/or with road equipment.
- Ability to attend three face-to-face meetings a year.
- Decision maker on equipment interchange issues on behalf of their company.
- Company must be a member of a respective modal association.
- Recognized expert/leader within their modal segment.
- A willingness to comply with the Code of Conduct

CODE OF CONDUCT

Members of the Intermodal Interchange Executive Committee ("IIEC") shall at all times abide by and conform to the following code of conduct in their capacity as Committee members:

1. Each member of the Committee will respect all provisions of the Uniform Intermodal Interchange and Facilities Access Agreement ("UIIA") and will ensure that the member's company is a participant to the UIIA in good standing at all times.
2. Each member of the Committee shall treat all Committee proceedings as privileged and confidential. This includes treating as confidential all documents and correspondence, written or electronic, relating to the administration of the UIIA and any specific discussions of the Committee in the course of administering the UIIA.
3. Upon termination of service, a retiring Committee member is bound by continuing obligations of confidentiality with respect to information acquired as a consequence of the member's tenure on the Committee.
4. Each member of the Committee shall disclose to the Committee any conflict of interest of which the member is aware.

5. No member of the Committee should vote on a question of direct personal or pecuniary interest not common to other UIIA participants.
6. Each member shall approach issues discussed by the Committee with an open mind and willingness to develop industry solutions that are in the best interest of all intermodal stakeholders.

NOMINATION/SELECTION PROCESS

1. On or around January 1 of each year, the Chairman of the IANA Board shall appoint four (4) sitting Board members to the IIEC Appointment Committee (IAC), consisting exclusively of Directors who are employed by participants to the UIIA and to the extent practicable based on board consist, also consisting of one representative from each of the Rail, Marine, Motor Carrier and Equipment Leasing Company sectors. The Chairman shall also designate a Chair for the committee.
2. Any Board member that is currently serving on the IIEC or seeks IIEC membership as a primary or alternate representative cannot be appointed to serve on the IIEC Appointment Committee (IAC).
3. The IAC will utilize the "Candidate Qualifications" shown above to identify qualified individuals to serve on the Intermodal Interchange Executive Committee.
4. The IAC will conduct an annual review of the IIEC membership during the fourth quarter of each calendar year to determine if any recommendations for changes to the IIEC membership for the following year should be submitted to the IANA Board for consideration
5. The Board will review any recommendations submitted by the IAC during their first quarter BOD meeting, or during a special board conference call specifically for this purpose. The Board will vote to approve any changes to the IIEC membership in accordance with the Association Bylaws, which requires a two-thirds (2/3rds) vote (Article IV. Committees, Subsection 2.7).
6. IIEC members and/or alternates will assume their seats on the Committee during the first quarter of each year, following the Board's appointment.

Solicitation for IIEC Membership by UIIA Participants

1. A notification will be sent to UIIA participants each year to solicit IIEC membership candidates. UIIA participants that are interested in serving as a member or alternate of the IIEC will need to complete the IIEC Appointment Form and include a copy of their resume. The information should be forwarded to Debbie Sasko, AVP Information Services, via e-mail at debbie.sasko@intermodal.org. Such requests will be forwarded to the IAC for review and consideration.
2. The IAC will review and eliminate any candidate that does not meet the minimum "Candidate Criteria" (above).
3. Candidates that meet the criteria for IIEC membership will be placed on a list to be used by the IAC for recommendations to the Board when changes to the IIEC Committee are made and/or required.

➤ Are you able to attend three face-to-face meetings of the IIEC each year? YES ____ NO ____

➤ Describe your decision making role as it relates to equipment interchange issues within your organization:

➤ Please provide the name of the modal trade association your company is a member of? Do you actively participate in this association?

➤ Please provide an example of how you are recognized as an expert/leader within your modal segment?

➤ Other Information:
